



TALLINN UNIVERSITY

International Applicant Guide

*Tallinn University – our programmes, application process, temporary
residence permit, accommodation etc.*

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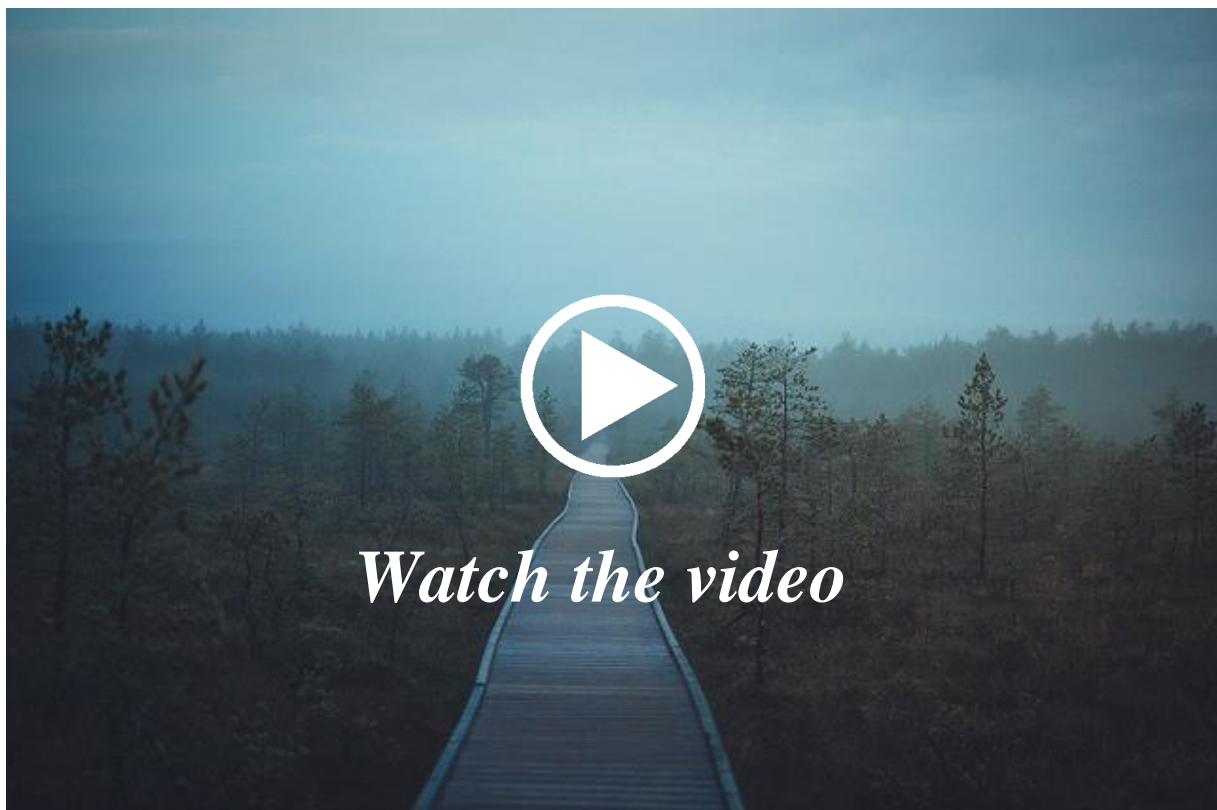
Why Estonia?

Estonia is in the Schengen Area, so we have open borders with the rest of Europe. It connects the dots between Scandinavia, Central Europe and what lies to the east. You can fly, sail, ride or drive to Estonia from anywhere in Europe.

Estonia has over 1500 islands, 1000 lakes and 7000 rivers. Around 55% of Estonian territory is covered with forest. Being among the least densely populated countries in Europe, it is well-known for its cosy living environment with the cleanest air in the world (according to WHO ranking).

Estonia is a digital society, with electronic ID-cards, e-government, e-health, e-school, e-parking etc. Wireless internet access can be found everywhere. The Skype software was developed by Estonian engineers.

It speaks Estonian, as well as English, Russian, Finnish and German. Estonians tend to be at least bilingual, and according to recent studies, are among the best English speakers in Europe.



Cost of Living

Living costs in Estonia are affordable and are considered to be lower than in most other European countries. General feedback from foreigners who have spent some time here is that living conditions are similar to those in Western Europe. The currency used in Estonia is the euro. At minimum, students need 300 euros per month in addition to housing costs. Few examples of the average costs:

- Accommodation: prices range in dormitories from 150 EUR to 421 EUR and 300 EUR to ... EUR in private flats.
- Student meals: prices range from 3.50 EUR to 6 EUR.
- Public transport tickets: single paper ticket costs 2 EUR (1 EUR for ISIC Student and Scholar Card holders), monthly cards from 8.50 EUR (for students) to 23 EUR. Public transport is free for the residents of Tallinn.
- Theatre ticket: 14–76 EUR
- Concert ticket: 8–30 EUR
- Movie ticket: 4,5–9,4 EUR
- Private sports clubs: 30–70 EUR per month



Why Tallinn University?

We are the largest university of humanities and social sciences in Tallinn and the third biggest public university in Estonia.

Tallinn University is an advocate and planner of intelligent lifestyle in Estonia, supporting the sustainability of our society as well as individual self-realisation. At our university, longest traditions of teacher training in Estonia and the most modern film and media school in the Baltic countries exist side by side. We value innovation and interdisciplinarity in order to offer internationally competitive education based on research excellence.

Tallinn University - PLAN A for those who want to lead an intelligent life.



Tallinn University Facts

- International studying environment with around 900 foreign students from more than 60 countries and a significant number of foreign academics from around 20 countries.
- We have contracts with 43 partner universities from 21 countries and over 490 Erasmus+ partnerships.
- According to the new Development Plan 2015-2020 the university has a leading role in promoting and developing an intelligent lifestyle in Estonia. As a result, the university has directed its resources and activities into five focus fields:
 1. Educational Innovation
 2. Cultural Competences
 3. Digital and Media Culture
 4. Healthy and Sustainable Lifestyle
 5. Society and Open Governance
- The university's 21st century facilities include a modern library with study rooms, well-equipped classrooms and computer classes, laboratories and leisure areas throughout the campus.
- Our campus is situated in the heart of the city centre with an easy access to the international airport (4 km) and harbour (1 km).
- The Tallinn University Baltic Film, Media, Arts and Communication School incorporates 105 seat "SuperNova" cinema hall, modern production centre equipped with state-of-art facilities and professional video, audio and postproduction technology.

Take a walk in our campus by clicking on the picture.



TAKE A WALK IN OUR CAMPUS

How to Choose your Field?

The most common way is to choose your field based on your interests. Here are three suggestions to make it easier.

- **Choose a field**, that you are interested in and where you could use your skills, experience, character and values. Think, whether you would see yourself working in this field.
- **Get to know your programme** and if possible, get in contact with someone from the same field, for example our [Student Ambassadors](#). Do not make any decisions based on only programme descriptions, but also see the offered courses.
- **Make your own decision**. An advice from family members, teachers and friends might give you tips but the final decision should be made only by yourself.

Watch the video for tips as well.



Degree Studies at Tallinn University

Tallinn University welcomes qualified international students from around the world to apply for our study programmes taught in English.

We offer internationally recognised degree programmes from Bachelor to PhD level, taught in a creative and interdisciplinary atmosphere. Bachelor's programmes at Tallinn University last for 3 years, master's 2 years and doctoral level programmes for 4 years.

Keep an eye on our [admissions page](#) to see the latest updates. You can find Bachelor's programmes [here](#) and Master's programmes [here](#).



Doctoral Studies

Doctoral studies at Tallinn University are interdisciplinary and international. In addition to leading Estonian researchers and lecturers, our doctoral students are taught and supervised by many internationally acknowledged external lecturers. The information necessary for the successful completion of your doctoral studies can be found on our [Doctoral Studies webpage](#). In 2018 the [allowance](#) for doctoral students is approximately 660 € per month.

Tallinn University offers many different PhD programmes You can see [here](#). Keep an eye on the [admissions page](#), to see the latest updates.

Cycle and Daytime Studies

Daytime studies are a form of study designed for students for whom studying is their main activity and where regular instruction is carried out on a weekly basis.

Cycle studies (including distance studies) are a form of study where instruction is carried out regularly on two or three evenings per week and/or on weekends, or in study sessions specifically designed for the curriculum or target group. The role of independent studies in this group assumes much greater importance in achieving the desired study results.

Application Deadlines for Degree Studies

Tallinn University admission procedure is a two-step procedure which means that there are also **two deadlines**. The first deadline is for submitting your application online and the second deadline is for sending the required application documents to the university by post.

The admission for the academic year 2019/2020 will be opened from **January** 2019.

Keep an eye on our [admissions](#) webpage for the deadlines.

Contact us!

For additional guidelines on admission procedure please contact the international admission specialist:

- E-mail: admissions@tlu.ee
- Skype: tu.degree (Thursdays 10:00-12:00 GMT+2) NB! Please schedule for a Skype session via e-mail.

Application Procedure

The admission for the academic year 2019/2020 will be opened from **January 2019**. Requirements for the next admission will be announced by the end of December, 2018. Kindly keep an eye on the [admissions page](#), in order to keep up with the latest information and admission deadlines.

Here are the steps you need to take in order to apply:

1. Apply online: estonia.dreamapply.com

2. Upload all required documents to the online application system and pay the [application fee \(80 EUR\)](#):

- Copy of the identification page of passport.
- Copy of a secondary education certificate / Bachelor's degree certificate or the equivalent / Master's degree certificate or the equivalent.
- Transcript of Records.
- [Proof of English proficiency](#).
- Doctoral level applicants are also required to submit their plan for the doctoral thesis signed by the prospective supervisor.

3. Submit the written part of the admission exam and wait for an initial feedback to your application from the admission specialist. The written part can also be an assignment so please check the programme specific requirements.

4. If the documents uploaded to the application system are sufficient and you pass the written part (or an assignment) of the exam you will be asked to send following documents to the university:

- Application cover printed and signed from the online application system.
- Copy of the identification page of passport.
- Copy of a secondary education certificate for Bachelor level.
Copy of Bachelor's degree certificate or the equivalent for Master level.
Copy of Bachelor's degree certificate or the equivalent and Master's degree certificate or the equivalent for PhD level.
- Transcript of Records.

Translations are requested if the educational documents are not in English; both copies

and translations must be attested by a notary.

– Proof of English proficiency.

There might also be a [country specific requirement](#) for sending your documents. Country specific requirements may not apply to all countries, please see if your country is on the list.

5. Admission interview. You will be contacted by the study counsellor of the respective unit for arranging the date and time for the admission interview.

Read more about the [application procedure](#) and [country specific requirements](#).

Scholarships

The Estonian Government offers a number of scholarships intended for university students, researchers or lecturers studying and doing research at Estonian public universities and institutions. Most scholarships are for master's and doctoral students, but some bachelor's scholarships are also available.

Doctoral studies and Internationalism Programme „DoRa“ activities and intended for master's students, doctoral students and members of teaching staff who are already working or studying at Estonia higher education institutions, or are planning to do so.

For any further information, check [Tallinn University webpage](#) or check the scholarship opportunities on [Study in Estonia webpage](#).



Practical Info

Temporary Residence Permit

All students who are not Estonian citizens or EU citizens (including EEA countries and Switzerland) need a temporary residence permit for study. EU citizens should obtain a temporary right of residence in Estonia.

Please note that Estonia does not issue a "study visa", all Non-EU students should apply for temporary residence permit for studying (TRP). When certain conditions are met, then it is possible to apply for C- (short term) or D-visa (long term) to travel to Estonia and apply for residence permit after arrival.

The visa and residence permit application process will usually begin after student has been accepted to study on chosen programme and after university has forwarded required acceptance documents.

For Non-EU/EEA students

All degree students from Non-EU/EEA countries need to at one point apply for the Estonian Temporary residence permit for studies. It is recommended that you apply for the Estonian TRP prior to travelling to Estonia. You should, though, take into account that the process of the application will durate two months and during the busiest times even longer.

If you are applying for the temporary residence permit for study in Estonia prior to your arrival to Estonia you can do it at their nearest [Estonian Embassy](#). Please remember that if you submit any copies of the documents required you will have to confirm the copies with your name, signature and date. Some documents need to be notarized.

If there is less than two months until your studies start, then there is a possibility to also apply for an [Estonian visa](#) together with the TRP. This will ensure that you can arrive to Estonia by the time your studies start. If you need to also apply for a visa together with the TRP, you should apply for a D-visa (long stay – 6 months), the application procedure is described [here](#).

Please make sure to read through the instructions of applying the visa carefully as there are certain restrictions for travelling to Estonia with a visa. We recommend to apply for the TRP

together with the visa at the same time. Students can get their TRP in Estonia, yet the application process should be started abroad.

You can see the list of documents needed to apply for the Estonian TRP [here](#).

Health insurance contract has to be valid in Estonia during the whole validity period of the residence permit (at least one year) and must meet [these requirements](#).

Receiving the temporary residence permit will take up to two months, so please begin with the process as soon as possible! If you submit any copies of the documents to the Estonian representations you have to confirm the copy with your name, signature and date.

Temporary residence permit for study may be issued with a period of validity until the end of the nominal study period but for no longer than the estimated duration of studies.

If you have any specific questions about the requirements for the documents needed to apply for the TRP you are welcome to contact the Estonian Police and Border Guard Board (ppa@politsei.ee).

For more information about the temporary residence permit for studies please contact migration advisors:

Phone: +372 612 3500 (Mon-Fri 9.00-15.00)

E-mail: migrationadvice@politsei.ee

Skype: EstonianPolice_MigrationAdvice

After receiving your temporary residence permit for study you need to register your place of residence.

You can register as a citizen of Tallinn in the Population Register Offices in Tallinn:

- **In the city centre** (Pärnu Road 9), office hours: Monday 8.15-18.00; Tuesday - Thursday 8.15-17.00; Friday 8.15-13.00;
- **In Northern Tallinn** (Niine Street 2), office hours: Monday 8.15-18.00; Tuesday - Thursday 8.15-17.00; Friday 8.15-16.00;
- **In Kristiine** (Tulika 33b), office hours: Monday 8.15-13.00 and 14.00-18.00; Tuesday - Thursday 8.15-13.00 and 14.00-17.00; Friday 8.15-13.00;

- **In Mustamäe** (A.H.Tammsaare Road 135), office hours: Monday 8.15-12.00 and 13.00-18.00; Tuesday - Thursday 8.15-12.00 and 13.00-17.00; Friday 8.15-12.00 and 13.00-16.00.

You have to take with you:

- An identity document,
- The tenancy contract (from your dormitory or from private apartment).

(The TRP is issued in the format of a residence card. The residence card issued for studies in Estonia is not valid as a travel document but you need to have it along with your passport while travelling outside Estonia.)

If you change your address in Estonia, please make sure to also change it in the Population Register Office.

PS. Students who have not yet received their TRP cannot register themselves as a citizen of Tallinn.

Read more about the [temporary residence permit for Non-EU/EEA students](#).



For EU/EEA Students

In order to obtain temporary right of residence, a student should register his/her place of residence in the Local Government authority of the place of residence within 3 months from the day of entry to Estonia. In addition, a student has to apply for an Estonian ID-card within 1 month from obtaining the temporary right of residence. More information can be found on the [Estonian Police and Border Guard Board webpage](#).

You can register as citizen of Tallinn in the Population Register Offices in Tallinn:

- **In the city center** (Pärnu Road 9), office hours: Monday 8.15-18.00; Tuesday - Thursday 8.15-17.00; Friday 8.15-13.00;
- **In Northern Tallinn** (Niine Street 2), office hours: Monday 8.15-18.00; Tuesday - Thursday 8.15-17.00; Friday 8.15-16.00;
- **In Kristiine** (Tulika 33b), office hours: Monday 8.15-13.00 and 14.00-18.00; Tuesday - Thursday 8.15-13.00 and 14.00-17.00; Friday 8.15-13.00;
- **In Mustamäe** (A.H.Tammsaare Road 135), office hours: Monday 8.15-12.00 and 13.00-18.00; Tuesday - Thursday 8.15-12.00 and 13.00-17.00; Friday 8.15-12.00 and 13.00-16.00.

You have to take with you:

- An identity document
- The tenancy contract (from your dormitory or from private apartment).

Within the period of one month from registering your place of residence, you must go to the Citizenship and Migration Bureau to apply for an Estonian identity card (ID-card) which certifies your [right of temporary residence](#).

Required documents for the Estonian identity card:

- The application form (you do not have to complete the application form before you go to the [Migration Office](#))
- Your identity document
- A coloured photograph sized 40x50 mm (you can take the photo at the Citizenship and

Migration Bureau)

- A document certifying the payment of the state fee: 25 EUR.

After the registration at the Population Register and applying for the Estonian identity card, the right of temporary residence is granted for a period of five years.

If you change your address in Estonia, please inform the Population Register. Before you leave Estonia you have to sign yourself out from the Population Register.

Read more about the [temporary residence permit for EU/EEA students](#).



Accommodation

All new students are responsible themselves for making sure they have the necessary accommodation when entering Estonia for studies. The University can help by indicating the direction to where to look a place from.

The University is also mediating the places between dormitories and the students. It should be kept in mind though, that applying for a dormitory place does not automatically mean that there is a place available. The places in the dormitories are limited and therefore not all of the students can be accommodated in the dormitories. A lot of them use the private housing options. There are several alternatives for arranging accommodation during your studies at Tallinn University:

- Tallinn University Dormitory

Address: Karu Street 17 (on the main campus of Tallinn University - in the city centre).

[Read more.](#)

- G4S Dormitory

Address: Marsi Street 10 (Kristiine district - 30 minutes from the city centre by bus - 40 minutes from the Tallinn University main campus by bus).

[Read more.](#)

- TeKo Dormitory

Address: Lastekodu Street 13 (5-10 minutes from the city centre by tram no2 or no4 and 20 minutes from the Tallinn University on foot).

[Read more.](#)

- Private room or flat

Few examples where you could look for a flat:

- www.city24.ee
- www.kv.ee
- <http://1home.eu/students/>
- www.tudengikodu.org
- www.yyr.ee
- <http://tallinnstudent.eu/>

Health Insurance

EU/EEA citizens are entitled to the same social welfare benefits in Estonia as Estonian residents. For this you should obtain the EU Health Insurance Card from the social service authority in your home country before arriving in Estonia. In addition, you can obtain private health insurance as the EHIC card does not cover travel insurance and private healthcare or costs such as a return flight to your home country or lost/stolen property.

Students from Non-EU/EEA countries have to obtain an internationally valid private health insurance. This is necessary for applying for a long-stay (D) visa and temporary residence permit for study in Estonia.

Insurance providers which are accepted by the Police and Border Guard Board are:

- [ERGO](#) (health insurance contract can be signed after arrival to Estonia);
- [Salva Kindlustuse AS](#) (health insurance contract can be signed online);
- [Swisscare](#) (health insurance contract can be signed online);
- [KindlustusEst](#) (insurance broker who can help with finding suitable insurance, health insurance contract can be signed online).



Health Care

You can reach the ambulance (kiirabi) by calling **112**.

Emergency room (erakorraline meditsiin) is opened 24 hours and you may seek help from them especially at weekends and at night, when the family physicians are off duty. You do not need to make an appointment to go to the emergency room. The visit costs 5 euros, if you have your EU Health Insurance Card with you.

24-hour medical counselling is available by calling **1220**.

You need to make an appointment before visiting the family physician. Service fee on the first visit and home visit is 5 euros, if you have your EU Health Insurance Card with you. Private health insurances usually reimburse the costs after the visit - please check your insurance contract for details and also have your insurance policy with you when going to the doctor.

Some of the family physicians in the city center:

- [Medicum](#) | address: Uus-Sadama street 21 | Tel: +372 631 8509 | e-mail: medicum@medicum.ee | www.medicum.ee
- [Liivalaia Perearst OÜ](#) | address: Ravi street 27 | Tel: +372 641 4550 | e-mail: info@liivalaia.ee | www.liivalaia.ee

Dentists in the city center:

- [Tallinna Hambapolikliinik](#) | address: Toompuiestee street 4 | Tel: 1920 | e-mail: info@hambapol.ee | www.hambapol.ee

Hospitals and Polyclinics:

- East-Tallinn Central Hospital | address: Ravi street 18 | Tel: 1900 | e-mail: info@itk.ee | [www.itk.ee](#)
- West-Tallinn Central Hospital | address: Paldiski road 68 | Tel: 1314 | e-mail: keskhaigla@keskhaigla.ee | [www.ltkh.ee](#)
- North Estonia Medical Centre | address: Sütiste street 19 | Tel: +372 617 1049 | e-mail: info@regionaalhaigla.ee | [www.regionaalhaigla.ee](#)

[Read more.](#)

Working in Estonia

International students in Estonia do not need an additional working permit to work while studying full time and they are allowed to work on the condition that it does not interfere with their studies. Students have to receive passing grades for a full load of courses and finish studies within the nominal time.

After graduation the temporary residence permit for study will be automatically valid for another 270 days. This means that international students are allowed to stay in Estonia to look for a job but the document does not give the right to travel inside the Schengen Area. The 270 days right can be executed as a visa sticker in a passport if a student needs to travel inside the Schengen within the given period. Upon finding a job after graduation, they can use this time to apply for a temporary residence permit for work.

Read more on [how to find a job in Estonia](#).



More Options

Tallinn Summer and Winter School

Tallinn University also offers an opportunity to take part of summer and winter courses, in order for the students to have a closer look at Tallinn University in general.

Tallinn Summer and Winter School is a 3-week programme in July or in January, which includes several courses in various fields and provides a fascinating cultural programme full of recreational trips. Participants have chance to visit museums, historical sights and attend a wide range social events. Tallinn Summer/Winter School has a casual and relaxing atmosphere, yet still maintains a scholastic approach, as well as acceptance of a wide diversity of opinions. After completing the courses participants are encouraged to take part in one of Tallinn Summer/Winter School's specially-organized field trips.



For any questions regarding Tallinn Summer/Winter School, do not hesitate to contact:

Birgit Kirsimägi

International Summer School Project Manager

Room: T217

Phone: (+372) 6409 218

E-Mail: tss@tlu.ee

Ask our Students and Alumni!

Have you got any questions about student life in Tallinn University, would you like to know more about the programme you are interested in or are you wondering what life here in Estonia is really like?

Who better to answer your questions, then our students and alumni! Get in touch with our international student ambassadors and find out more about international student life and programmes at Tallinn University!

In addition, discover our students' stories on [Tallinn University Youtube!](#)

Read more on [Student Ambassadors web.](#)



Find Your Speciality Today!

Is it important for you to find a specialty that makes you happy? Do you know which fields you are good in? Would you like to know how others made their choice and how it affected their career? We have created the solution for you! Fill in Tallinn University's Digital Career Adviser and find out which field of studies should be your future choice!



DISCOVER OUR DIGITAL
CAREER
ADVISER
AND FIND YOUR
SPECIALITY!

adviser.tlu.ee

Contact Us

Find more useful information from [Tallinn University's webpage](#).

If you have any questions about the study possibilities at Tallinn University, please contact us:

Degree studies admissions@tlu.ee Phone: +372 640 9234

Exchange studies exchange@tlu.ee Phone: +372 640 9217

Tallinn Summer School tss@tlu.ee Phone: +372 640 9218

Follow us on social media!

